

ABBYY° FineReader° PDF 15 Standard ABBYY° FineReader° PDF 15 Corporate

Full Feature List

| W | ork | easily | with | a | universal | PDF | tool |
|---|-----|--------|------|---|-----------|-----|------|
|---|-----|--------|------|---|-----------|-----|------|

| J | Standard | Corporate |
|---|--|--|
| Productivity software to manage PDF, scanned, and paper documents in the digital workplace: edit, protect, share, collaborate, convert, compare, digitize, retrieve | • | • |
| Easy-to-use interface convenient for various tasks — from quick document conversion to convenient PDF editing and advanced OCR $$ | • | • |
| Quick execution of the most common tasks with practically organized shortcuts in Start window ("New Task") | • | • |
| Direct scanning of paper documents for editing or conversion with built-in scanning interface | • | • |
| Multiple user-interface and help system languages | 23 interface languages ¹ | 23 interface languages ¹ |
| High-speed conversion of multi-page documents with effective multi-core processing support | • | • |
| Compliance with accessibility standards (Section 508) VPAT form | • | • |
| High-resolution monitor support | • | • |

Edit, Protect, and Collaborate on PDFs

EDIT AND ORGANIZE PDFS

VIEWING

| IMPROVED Open and view PDFs: pages, attachments, metadata, comments, etc. | • | • |
|---|---|---|
| IMPROVED Full document preview of PDFs in Windows® Explorer and Microsoft® Outlook | • | • |
| Set FineReader PDF as default PDF viewer | • | • |
| Various PDF viewing modes: full screen, one or two pages (side-by-side), page-by-page, or with continuous scrolling | • | • |
| PDF navigation with page numbers, thumbnails, and bookmarks | • | • |
| Autodetection of URLs (links) in the text | • | • |
| | | |
| | | |

SEARCH

| Full-text search in any kind of PDF, including scanned PDFs with Background Recognition | • | • |
|---|---|---|
| Search through any part of a PDF: body text, comments, bookmarks, and metadata | • | • |

EDITING AND MODIFICATION

| IMPROVED Edit PDFs of any kind: scanned, searchable, digital | • | • |
|--|---|---|
| NEW Edit text within paragraphs, with the text reflowing from line to line | • | • |
| NEW Edit PDF page layout without conversion: move, add, and adjust text blocks and pictures within a page | • | • |
| NEW Edit text in individual cells of a table | • | • |

| | Standard | Corporate |
|---|----------|-----------|
| IMPROVED Add new lines of paragraphs of text into a PDF | • | • |
| NEW Reformat text within paragraphs: font, size, style, line spacing, alignment, color, and writing direction | • | • |
| Create and edit hyperlinks and internal links within the document, manually or from autodetected URLs | • | • |
| Create, delete, rename bookmarks to a page, specific place, or phrase in a PDF | • | • |
| Work with detected images in a PDF: delete, resize, move, rotate, or insert new ones | • | • |
| Erase a part of an image or any area on a page using the Eraser tool with background color autodetection | • | • |
| Enhance image pages including skew correction, image resolution, and page orientation | • | • |
| Manage metadata: add, edit, or delete document properties such as authors, keywords etc. | • | • |
| Work with attachments: view, add, rename, delete, or save them as separate files | • | • |
| Add headers and footers | • | • |
| Add and delete watermarks | • | • |
| Add Bates Numbering to a PDF | • | • |
| Add, create, and manage stamps | • | • |
| Apply MRC compression to optimize PDF file size | • | • |
| Add text layer to image-only PDFs (e.g., scanned) | • | • |
| ORGANIZING PAGES | | |
| Manage pages: rearrange, add, or delete them; rotate pages manually or with the automatic | | |
| correction of page orientation Add pages: blank, from other documents (PDF, images, Microsoft® Office documents etc.), | • | • |
| or from a scanner | • | • |
| Enhance images of pages, including skew correction, changing image resolution, and page orientation | • | • |
| Crop pages | • | • |
| EXTRACTING CONTENT | | |
| Copy text, images, and tables directly from scanned, searchable, or digital PDFs without losing the original formatting and structure | • | • |
| Adjust table separators before copying tables (move, add, and delete separators or merge and split cells) | • | • |
| FILLING IN FORMS | | |
| Fill in interactive PDF forms | • | • |
| Insert digital signatures or facsimile signatures into dedicated form fields | • | • |
| Import/export PDF data from form fields (using .fdf files) | • | • |
| PRINTING | | |
| Print PDF documents, with or without comments | • | • |
| COLLABORATE ON AND APPROVE PDFS | | |
| View, add, delete, and manage comments directly in a PDF | • | • |
| Mark up text using Highlight, Underline, Strikethrough and Insert tools | • | • |
| Mark up images, charts, captions, etc. using Notes, Text Box, and drawing tools | • | • |
| Search text and mark up search results with one click | • | • |
| Add new comments and reply to existing text comments | • | • |
| Assign statuses to comments (such as "accepted", "rejected", "canceled", or "completed") | • | • |
| Sort or filter comments by author, type, date, flag status, or comment status | • | • |
| SharePoint integration: check in/check out | • | • |
| Send PDF via email | • | • |
| CONG. DE VIG OFFIGIE | | |

| DROTEOT AND CION DREC | | |
|--|----------|-----------|
| PROTECT AND SIGN PDFS | Standard | Corporate |
| Protect PDFs with passwords to restrict access to content (i.e., opening, editing, printing, copying text or other content) | • | • |
| 40-bit RC4, 128- or 256-bit AES encryption support | • | • |
| Apply digital signatures | • | • |
| Automatic validation of digital signatures when a PDF opens | • | • |
| Create a self-signed digital certificate via virtual printer | • | • |
| Redact confidential or personal information in PDFs | • | • |
| Search and redact keywords in the entire document (including document text, comments, and metadata) with a few clicks | • | • |
| Remove hidden information such as text layers added by OCR, comments and annotations, attachments, bookmarks, metadata, links, media, actions, scripts, and form data with one click | • | • |
| Compliant with GDPR | • | • |
| | | |

Create and convert PDFs

CREATE PDF

| Create PDF, PDF/A, and PDF/UA from Microsoft® Office documents, PDFs, image files, and files in other formats: | PDF, TIFF, JPEG, JPEG 2000, JBIG2, PNG, BMP, PCX, GIF, DjVu, XPS, DOC(X), XLS(X), PPT(X), VSD(X), HTML, RTF, TXT, ODT, ODS, ODP | PDF, TIFF, JPEG, JPEG 2000, JBIG2, PNG, BMP, PCX, GIF, DjVu, XPS, DOC(X), XLS(X), PPT(X), VSD(X), HTML, RTF, TXT, ODT, ODS, ODP |
|---|---|---|
| Scan to PDF (incl. searchable PDF) | • | • |
| Enhance visual appearance of scanned PDFs with PreciseScan technology | • | • |
| Create PDFs from files in supported formats directly in Windows® Explorer | • | • |
| Create PDFs from any application with Print function using a virtual printer — PDF XChange 5.0 for ABBYY FineReader PDF 15 | • | • |
| Create a blank PDF | • | • |
| Save to searchable PDF (modes supported: text under image, text over image, and text and pictures) | • | • |
| Automatic creation of bookmarks in searchable PDFs based on headings detected in document | • | • |
| Save as image-only PDF | • | • |
| Merge multiple Microsoft® Office documents, PDFs, image files, and files in other formats into one PDF | • | • |
| NEW CREATE FILLABLE PDF FORMS | | |
| NEW Create PDF interactive forms from a blank document or by adding elements to an existing PDF | • | • |
| NEW Interactive form elements supported: text field (incl. multiline), date, drop-down list, radio button group, check box, signature field, action button | • | • |
| NEW Edit interactive PDF forms: add, copy and remove elements, rearrange and align them on a page, change size, appearance and properties | • | • |
| NEW Set default field properties | • | • |
| NEW Read-only fields, required fields | • | • |
| NEW Password protection of created forms from unauthorized changes | • | • |
| NEW Actions supported: submit to an email as PDF, html, XFDF; open a file, open a web link, reset the form, go to a page, run JavaScript, and more | • | • |

| CONVERT PDF | Standard | Corporate |
|--|--|---|
| IMPROVED Convert PDFs to Microsoft® Office and other editable formats | DOC(X), XLS(X), PPTX, HTML, RTF, TXT, CSV, ODT | DOC(X), XLS(X), PPTX, HTML, RTF, TXT, CSV, ODT |
| Convert PDFs to e-book formats | EPUB, FB2 | EPUB, FB2 |
| Convert PDFs to other formats | DjVu | DjVu |
| NEW Intelligent PDF conversion (automatic detection of text layer quality and extraction of text from form fields and text boxes) | • | • |

MULTIPLE PDF PROCESSING

Process multiple PDF documents simultaneously to:

- create PDF/A, PDF/UA, or tagged PDF files
- reduce file size using MRC compression
- enhance visual quality of scanned PDFs
- set password protection
- remove hidden data
- delete metadata
- convert to supported editable formats

Merge mutiple PDF documents into one when processing

Compare documents in different formats

FIND DIFFERENCES

| IMPROVED Compare and find exact differences in text between two copeis of a document across various formats: scans, images, PDF, and text documents – any two of: | - | PDF, TIFF, JPEG, JPEG 2000, JBIG2, PNG, BMP, PCX, GIF, DjVu, XPS, DOC(X), XLS(X), PPT(X), VSD(X), HTML, RTF, TXT, ODT, ODS, ODP |
|---|---|---|
| IMPROVED Comparison of multilingual documents | - | 38 comparison languages |
| Automatic detection of document languages | - | • |
| Finds differences in body text, headers and footers, or numbering | - | • |
| NEW Finds differences in filled-out fields of interactive PDF forms and Text Box annotations in PDF files | - | • |
| REVIEW CHANGES | | |
| Displays differences as: text deleted, text added, replaced, and punctuation symbols | - | • |
| Detection of minor one-letter and punctuation differences can be optionally switched off before comparison | - | • |
| Synchronized side-by-side review of differences within the context of the documents being compared | - | • |
| Easy review and navigation between the differences across multi-page documents with a differences list | - | • |
| Irrelevant differences can be manually discarded before saving comparison results | - | • |
| | | |

DDE TIEE IDEC

| CAVE AND CHADE DECLITE | | | |
|---|----------|-----------|--|
| SAVE AND SHARE RESULTS | Standard | Corporate | |
| NEW Save document with differences as Microsoft® Word file in track-changes mode | - | • | |
| Save document with differences as PDF file with the differences presented as text mark-ups and comments | - | • | |
| Save the list of differences as a separate table in Microsoft® Word document format | - | • | |

Digitize documents and scans with OCR

OCR AND DOCUMENT CONVERSION

| Document (OCR) languages supported: | <u>198</u> | <u>198</u> |
|--|--------------------|--------------------|
| including languages with dictionary support: | <u>53</u> | <u>53</u> |
| OCR accuracy, up to: | 99.8%² | 99.8%² |
| Multilingual document recognition | • | • |
| Automatic detection of document languages: all languages with dictionary support (except Asian languages) | • | • |
| IMPROVED Retention of document layout including paragraphs, images, tables, background images, and barcodes | • | • |
| Retention of fonts and font styles | • | • |
| Retention of paragraphs with vertical, color, and inverted text | • | • |
| Retention of original structure of multi-page documents, including headers, footers, footnotes, text columns, numbered lists, heading structure, text flow between pages, etc. using ADRT® (Adaptive Document Recognition Technology®) | • | • |
| Recreation of bullet points and numbering by converting them into native Microsoft® Word lists | • | • |
| Retention of hyperlinks — detects links and converts them into true hyperlinks | • | • |
| Recognition of 1-D and 2-D Barcodes | Supported barcodes | Supported barcodes |
| | | |

IMAGE ACQUISITION

| Scan paper documents directly from FineReader PDF using its built-in scanning interface; adjustable scanning settings | • | • |
|---|---|---|
| Open images of paper documents in FineReader PDF directly from a smartphone or digital camera connected to the computer | • | • |
| Support for TWAIN and WIA compatible imaging devices | • | • |

CONVERT TO EDITABLE FORMATS

| Convert document images, scans, and PDFs: | PDF (2.0 or ear- lier), TIFF, JPEG, JPEG 2000, JBIG2, PNG, BMP, PCX, GIF, DjVu, XPS | PDF (2.0 or ear- lier), TIFF, JPEG, JPEG 2000, JBIG2, PNG, BMP, PCX, GIF, DjVu, XPS |
|--|--|--|
| Save conversion results into editable formats: | DOC(X), XLS(X), PPTX, HTML, RTF, TXT, CSV, ODT | DOC(X), XLS(X), PPTX, HTML, RTF, TXT, CSV, ODT |
| Use document formatting retention profiles (when converting to DOC(X), ODT, RTF): editable copy, exact copy, and formatted or plain text | • | • |
| Keep/omit page headers and footers, pictures, etc. | • | • |
| Convert multiple documents into editable formats simultaneously using the same settings | • | • |
| Merge separate files into one document during conversion | • | • |

| PREPARE DOCUMENT FOR DIGITAL ARCHIVING | Standard | Corporate |
|---|----------|-----------|
| Digitize to Searchable PDFs | • | • |
| Digitize to ISO standard PDF/A (1a, 1b, 2a, 2b, 2u, 3a, 3b, 3u) for long-term archiving | • | • |
| Digitize to PDF/UA for accessibitiy compliance | • | • |
| Reduce size of resulting PDF documents up to 20 times ² with MRC compression | • | • |
| Simultaneously prepare multiple documents for archiving using the same settings | • | • |
| | | |

ADVANCED CONVERSION CAPABILITIES

| RECOGNI | | EVCDE | FECTION |
|----------|------------|--------|---------|
| DECYCRIM | III DIN AD | EAS DE | |

| Automatic detection of document areas (text, table, image, background image, and barcodes) | • | • |
|--|---|---|
| Adjust borders of recognition areas manually; change area type | • | • |
| Add, delete, move table separators; merge and split table cells | • | • |
| Specify cell type and properties, such as text orientation, images, language, and numbers | • | • |
| Adjust the order of areas manually to define the order of content in the output document | • | • |

RESULTS VERIFICATION AND CORRECTION

| Text Editor for checking recognition results, correcting text formatting, and reviewing overall document layout before saving | • | • |
|---|---|---|
| Style Editor to check, change, merge, or create font styles in the output document before saving | • | • |
| IMPROVED Verify tool for quickly verifying uncertain character and non-dictionary words against the initial document and correcting possible errors before saving | • | • |
| Page renumbering tool for restoring the page order after duplex scanning or splitting book pages | • | • |
| Find-and-Replace function to correct errors in the entire document | • | • |
| Integration with Microsoft® Word Custom Dictionary enables the creation of customized word lists for processing industry-specific documents | • | • |

SCANS AND PHOTOS PRE-PROCESSING

Automatically applies a set of necessary pre-processing functions to images captured with scanners or smartphones:

- Detect page orientation
- Straighten curved text lines
- Convert to black and white
- Split dual pages
- Detect page edges*
- Deskew
- Whiten page background*
- Correct image resolution
- Reduce ISO noise*
- Remove color marks
- Remove motion blur*
- Invert colors
- Correct trapezoid distortions*
 *extended pre-processing options especially for photos

| | Standard | Corporate |
|---|----------|-----------|
| Manual image preprocessing to ensure better accuracy and visual appearance (available in Image Editor): — Split images into multiple pages — Correct image resolution — Clean background color and illumination — Correct ISO noise — Remove color stamps or color pen — Trapezium crop on basic business documents — Correct blurred images — Rotate (90°, 180°, 270°) and flip images — Correct brightness and contrast — Crop pages — Adjust levels — Invert colors — Eraser tool | • | • |
| Corrections to page images can be applied to: all pages, odd pages, even pages, one or multiple selected pages | • | • |
| CUSTOMIZE RECOGNITION FOR SPECIFIC TASKS | | |
| Create custom dictionaries and languages | • | • |
| Use pattern training to recognize documents with non-standard or decorative characters, ligatures, and fonts | • | • |
| Create, save, and reuse area templates | • | • |
| SET UP IMPORT AND EXPORT OPTIONS | | |
| Turn off automatic page image pre-processing and/or recognition when pages are added to OCR Editor | • | • |
| Conversion speed control: Fast mode for documents of higher quality; Thorough mode to maximize accuracy on low quality documents | • | • |
| Turn off the detection and saving of such elements as headers and footers, pictures, etc. | • | • |
| Send To feature to directly open conversion results in Word, Excel, PowerPoint, PDF Editor, clipboard, or a web browser without saving the file beforehand | • | • |
| OCR PROJECT | | |
| Save the current conversion work and its settings even when it's not finished using the OCR Project format | • | • |
| Add documents from files in different formats to an OCR project | • | • |
| Share an OCR Project with collagues to collaborate on conversion tasks of a larger scale | • | • |

Automate digitization and conversion routines

HOT FOLDER³

| Create a watched folder: a folder monitored by Hot Folder to automatically process any file of supported format placed in it | - | • |
|--|---|---|
| Set up one or multiple watched folders on a local drive, network drive, FTP server, or in an Outlook mailbox | - | • |
| Schedule conversions to start at a specific time (one time, recurring daily, weekly, or monthly) or to run constantly (by checking for new files every minute) | - | • |
| Automatically convert newly recieved email attachments | - | • |
| Convert PDFs, images (JPG, PNG, TIFF, etc.), and scans (XPS, DJVU, etc.) | - | • |
| Save results as editable formats (DOC(X), ODT, XLS(X), RTF, PPTX, etc.), searchable PDFs, images, or an OCR Project for further editing and verification | - | • |

| | Standard | Corporate |
|---|----------|-----------|
| Document separation supported: by subfolders | - | • |
| Document merge supported: all to one, each subfolder to one | - | • |
| Set up, run, and manage individual Hot Folder tasks for each watched folder | - | • |
| CUSTOM AUTOMATED TASKS | | |
| OOOTOWIAOTOWIATED TAONO | | |
| Create custom Automated Tasks for frequently performed document conversions | - | • |
| Share created custom Automated Tasks with other FineReader PDF users | - | • |

ABBYY Screenshot Reader

(bonus for registered users)

| Take screenshots and recognize texts on any area of your desktop | • | • |
|---|---|---|
| Flexible screen capturing: an area, a window, the whole screen, or the screen with a delay | • | • |
| Capture (recognize) directly from the screen: — text to clipboard — text to Microsoft® Word — text to a text file — tables to clipboard — tables to Microsoft® Excel — tables to CSV file — image to clipboard | • | • |
| - image to dipboard - image to file | | |
| image to OCR Editor | | |
| image to email | | |

Licensing & Deployment

| License Manager tool for centralized license management over LAN for workstations and users | • | • |
|---|---|---|
| Automated remote deployment onto multiple workstations in LAN with Active Directory, Microsoft® SCCM, or the command line | • | • |
| Automatic Activation for deployment onto multiple workstations in LAN without centralized license management | • | • |
| NEW Support for desktop and application virtualization solutions with Remote User licenses | • | • |
| Concurrent licensing | - | • |
| IMPROVED Customize FineReader PDF settings using Group Policy Objects (GPO) | • | • |

Supported applications and formats

To view the full list of supported applications and formats, please visit the FineReader PDF website: https://www.abbyy.com/finereader/specifications/

³ Hot Folder is capable of processing up to 5,000 pages per month* (the number of pages resets every 30 days) and uses up to 2 CPU cores for the document conversion. Conversion within the main FineReader PDF interface (New Task window) is unlimited.



¹ Number of UI languages may differ in some region-specific versions of FineReader PDF.

² According to internal testing done by ABBYY.